



**THREE RIVERS PUBLIC LIBRARY**

920 W. Michigan Ave.  
Three Rivers, MI 49093  
threeriverslibrary.org

Phone: 269-273-8666  
Fax: 269-279-9654

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**NOTICE TO BIDDERS**

Notice is hereby given that sealed bids will be received:

**BY THE OWNER**

Board of Trustees

Three Rivers Public Library  
920 W. Michigan Ave.  
Three Rivers, Michigan 49093

**FOR**

**Three Rivers Library**  
**88 N. Main Street**  
**Three Rivers, MI 49093**

**AT**

Office of the Clerk  
City of Three Rivers  
333 W. Michigan Ave.  
Three Rivers, MI 49093  
Attention: Melissa Bliss

**UNTIL**

**10 a.m. (local time), Thursday, January 31, 2019**

Bids received after that time will be returned unopened.

**BID OPENING**

The sealed Bids will be publicly opened and read aloud at 10:00 a.m. on January 31 in the City Commission Chambers.

Work of the Project includes interior renovation of approximately 11,000 square foot of the SMB&T Building at 88 N. Main Street, Three Rivers, MI. The Project includes demolition, reconfiguration of rooms, interior finish replacement, electrical modifications, new light fixtures, mechanical system modifications, new restrooms, new sprinkler system, and an elevator replacement as an alternate. All work for the project will be under a single prime contract.

The Owner reserves the right to accept or reject any bid (or combination of bids) and to waive any irregularities in bidding. No bidder may withdraw his bid for a period of ninety (90) days after the date set for bid opening.

Work shall be in full accordance with the Bidding and Contract Documents which are on file with the Owner and may be examined by prospective bidders at the following locations:

<b>OFFICE OF THE ARCHITECT</b>	Arkos Design, Inc. 117 Lincolnway West Mishawaka, Indiana 46544
<b>OWNER</b>	Three Rivers Public Library 920 W. Michigan Ave. Three Rivers, MI 49093
<b>PLAN ROOM</b>	Builders Exchange 3431 E. Kilgore Rd Kalamazoo MI, 49001

Prime contract bidders may obtain bidding documents from

Triangle Digital Printing, Inc.  
205 East Jefferson Blvd.  
Mishawaka, Indiana 46545  
Telephone: (574) 259-2459

January 7, 2019, AFTER 1:00 P.M.

Documents will be provided to prime bidders only; only complete sets of documents will be issued.

Non-refundable fee of \$168.35 for each set; verify with Triangle Digital Printing, Inc. prior to sending checks.

- A. Online Procurement and Contracting Documents: Examine after January 7, 2019, by contacting Triangle Digital Printing, Inc. Online access will be provided by Builders Exchange Kalamazoo Area, Inc., and Builders Exchange of Michigan.
  
- B. Viewing Procurement and Contracting Documents: Examine after January 7, 2019, at the locations below:
  - Three Rivers Public Library, 920 W. Michigan Ave., Three Rivers, MI 49093.
  
  - Arkos Design, Inc., 117 Lincolnway West, Mishawaka, Indiana 46544.
  
  - MACIAF, 3215-A Sugar Maple Court, South Bend, Indiana 46628.

Bid security in the amount of five percent (5%) of the bid must accompany each bid in accordance with the Instructions to Bidders. Bid security shall be a certified check or bid bond. All bid bonds shall be made payable to the City of Three Rivers.

An out-of-state contractor will be obligated to show proof that they are registered with the Michigan Secretary of State to conduct business in the State of Michigan.

Prime Bidders are required to attend a **pre-bid conference at 10:00 A.M. on January 15, 2019** in the Project location of the Three Rivers Public Library at 88 N. Main Street, Three Rivers, MI 49093, with representatives of the Owner and Architect present to discuss bidding requirements and information and contractor's work.

Bid proposals shall be properly and completely executed on the Bid Form provided. Each bid proposal shall be accompanied by an executed non-discrimination commitment (as included in the Supplementary Bid Form).

Each bidder is required to submit a proposed completion time (in calendar days) for this project as part of their bid. The Contractor shall begin work immediately after the awarding of the Contract.

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Lynn Schofield-Dahl, Director

Three Rivers Public Library

END OF SECTION

