

REQUEST FOR BIDS

PARK SHELTER ROOF REPLACEMENTS

January 2022



Department of Public Services

1015 S Lincoln Avenue

Three Rivers, MI 49093

(269) 273-1845

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Bidding Information

Performance Bids

The City of Three Rivers is committed to the concept of performance bids. All vendors are encouraged to submit bids which conform to the stated specifications, as well as, suggest deviations from the specifications, which in the vendor's opinion would be beneficial to the City in terms of price and performance. The City reserves the right to accept or reject any bid under these terms.

I. Instructions

- A. Bids must be typewritten or clearly printed in ink and signed by a duly-authorized representative of the firm submitting the quote.
- B. Bids must be submitted in sealed envelopes, clearly marked on the outside, "**Bids for Shelter Roof Replacements**".
- C. Bids will be received by the Office of the City Clerk, City Hall, 333 West Michigan Avenue, Three Rivers, Michigan, 49093, until **2:00 p.m. local time, Thursday, February 3, 2022**. All bids will be date stamped and time marked when received.
- D. Faxed or emailed bids shall not be accepted.
- E. If you received this document from our website, please email your contact information to aroth@threeriversmi.org so we can place you on the bidders list for addenda.

II. Conditions Applicable to Bids

- A. Applicable Laws: The Ordinances and Charter of the City and laws of the State of Michigan concerning competitive bidding, contracts and purchases will be employed.
- B. Taxes: The City of Three Rivers is generally exempt from Federal Excise and Michigan State Sales Tax. Prices should not include tax.
- C. If the bidder elects to deviate from the specifications stated, all exceptions or other changes must be clearly noted.
- D. The City reserves the right to reject any and all bids, waive informalities or defects in bids, or accept such bids as it shall deem to be in the best interest of the City of Three Rivers.
- E. The City does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.
- F. The Contractor shall provide proof of Liability and Workman's Compensation Insurance and a completed W-9 form *prior to award*.
- G. The successful bidder shall provide the City with a copy of their liability insurance policy in the amount of \$2,000,000 (Two million Dollars) which names the City of Three Rivers as second insured.
- H. Anticipated award is at the **February 15, 2022** Commission meeting. Final completion of this project shall be no later than **May 31, 2022**.

III. General

Scope

Shelter Roofing Replacements

Work to include the following specifics:

- Remove existing shingles, all underlayment material (down to sheathing), and drip edge.
 - Ground shall be completely covered with tarps or other approved material prior to initiating shingle removal
 - Once material has been removed from site, entire site shall be swept
- Install drip edge (color complimentary to shingles and shelter)
- Install synthetic roofing underlayment roll on sheathing
- Roof entire structure with Certain Teed landmark pro dimensional shingles. Color – Burnt Sienna (suggested options will be considered).

Measurement and Payment

The measurements which shall be used for payment are listed on the included bid form and based on the work described above.

References

Shingles shall be Certain Teed landmark pro dimensional shingles or approved equal

Inspection opportunities

The shelter buildings are available for inspection during park hours.

Bid Form

The undersigned having familiarized (himself/themselves) with the local conditions affecting the cost of the work and the Contract Documents hereby proposes to perform all work, furnish all labor, materials, necessary tools, equipment, utility and transportation services necessary to complete in a workmanlike manner all work required for project in accordance with the specifications as prepared by the Department of Public Services, City of Three Rivers, Michigan, for, including Addenda No. ____ issued thereto, the following unit prices:

COMPANY _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

SIGNATURE _____ TITLE _____

TELEPHONE _____ DATE _____

EMAIL _____

Park Shelter Roofing Replacements

Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
1	Shelter #2 (Scidmore Park) Roofing Replacement	1	LS		
2	Shelter #4 (Memory Isle Park) Roofing Replacement	1	LS		
				Project Total	