

REQUEST FOR BIDS

ROBERTS ROAD MANHOLE RAISING

April 2025



Department of Public Services

1015 S Lincoln Avenue

Three Rivers, MI 49093

(269) 273-1845

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Bidding Information

Performance Bids

The City of Three Rivers is committed to the concept of performance bids. All vendors are encouraged to submit bids which conform to the stated specifications, as well as, suggest deviations from the specifications, which in the vendor's opinion would be beneficial to the City in terms of price and performance. The City reserves the right to accept or reject any bid under these terms.

I. Instructions

- A. Bids must be typewritten or clearly printed in ink and signed by a duly-authorized representative of the firm submitting the quote.
- B. Bids must be submitted in sealed envelopes, clearly marked on the outside, "**Bids for Roberts Road Manhole Raising**".
- C. Bids will be received by the Office of the City Clerk, City Hall, 333 West Michigan Avenue, Three Rivers, Michigan, 49093, until **2:00 p.m. local time, Thursday, April 24, 2025**. All bids will be date stamped and time marked when received.
- D. Faxed or emailed bids shall not be accepted.
- E. If you received this document from our website, please e-mail your contact information to aroth@threeriversmi.org so we can place you on the bidders list for addenda.

II. Conditions Applicable to Bids

- A. Applicable Laws: The Ordinances and Charter of the City and laws of the State of Michigan concerning competitive bidding, contracts and purchases will be employed.
- B. Taxes: The City of Three Rivers is generally exempt from Federal Excise and Michigan State Sales Tax. Prices should not include tax.
- C. If the bidder elects to deviate from the specifications stated, all exceptions or other changes must be clearly noted.
- D. The City reserves the right to reject any and all bids, waive informalities or defects in bids, or accept such bids as it shall deem to be in the best interest of the City of Three Rivers.
- E. The City does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.
- F. The Contractor shall provide proof of Liability and Workman's Compensation Insurance, and a completed W-9 form prior to award.
- G. The successful bidder shall provide the City with a copy of their liability insurance policy in the amount of \$2,000,000 (Two million Dollars) which names the City of Three Rivers as second insured.
- H. Anticipated award is at the **May 6, 2025** Commission meeting. Final completion of this project shall be no later than **June 20, 2025**.

III. General

References

All materials, equipment and traffic control measures shall conform to the current Michigan Department of Transportation (MDOT) “Standard Specifications for Construction” and MDOT “Manual of Uniform Traffic Control Devices” as well as the latest edition of the “American Society of Testing Materials” (ASTM).

Scope

Raise existing manhole frame and cover located in the gravel at the intersection of Roberts Road and Broadway Road. Final grade for the frame and cover shall be at existing gravel elevation to provide proper access to the manhole.

Measurement and Payment

This is a lump sum project, so unit price is all inclusive to complete the work.

Traffic Control

The Contractor shall provide traffic control as necessary to safely complete the work and minimize traffic interruption. Traffic control shall meet the requirements of the St. Joseph County Road Commission.

Timing Limitations

The **June 20, 2025**, completion date shall be met or exceeded (completed before that date).

Bid Form

The undersigned having familiarized (himself/themselves) with the local conditions affecting the cost of the work and the Contract Documents hereby proposes to perform all work, furnish all labor, materials, necessary tools, equipment, utility and transportation services necessary in accordance with the specifications as prepared by the Department of Public Services, City of Three Rivers, Michigan, for, including Addenda No. ____ issued thereto, the following unit prices:

COMPANY _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

SIGNATURE _____ TITLE _____

NAME _____ DATE _____

EMAIL _____ TELEPHONE _____

Roberts Road Manhole Raising

Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
1	Raise manhole frame and cover	1	LS		

