

# REQUEST FOR BIDS

## Boiler Project for Three Rivers Public Library

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### THREE RIVERS PUBLIC LIBRARY

— READ. LEARN. DREAM. —

Three Rivers Public Library

88 N. Main Street

Three Rivers, MI 49093

(269) 273-8666

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# Bidding Information

## Performance Bids

The City of Three Rivers is committed to the concept of performance bids. All vendors are encouraged to submit bids which conform to the stated specifications, as well as, suggest deviations from the specifications, which in the vendor's opinion would be beneficial to the City in terms of price and performance. The City reserves the right to accept or reject any bid under these terms.

### *I. Instructions*

- A. Bids must be typewritten or clearly printed in ink and signed by a duly-authorized representative of the firm submitting the quote.
- B. Bids must be submitted in sealed envelopes, clearly marked on the outside, "**Bids for Boiler Project for Three Rivers Public Library**".
- C. Bids will be received by the Office of the City Clerk, City Hall, 333 West Michigan Avenue, Three Rivers, Michigan, 49093, until **2:00 p.m. local time, Friday, June 23, 2023**. All bids will be date stamped and time marked when received.
- D. Faxed or emailed bids shall not be accepted.
- E. If you received this document from our website, please fax your contact information to 269-273-1042 so we can place you on the bidders list for addenda.

### *II. Conditions Applicable to Bids*

- A. Applicable Laws: The Ordinances and Charter of the City and laws of the State of Michigan concerning competitive bidding, contracts and purchases will be employed.
- B. Taxes: The City of Three Rivers is generally exempt from Federal Excise and Michigan State Sales Tax. Prices should not include tax.
- C. If the bidder elects to deviate from the specifications stated, all exceptions or other changes must be clearly noted.
- D. The City reserves the right to reject any and all bids, waive informalities or defects in bids, or accept such bids as it shall deem to be in the best interest of the City of Three Rivers.
- E. The City does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.
- F. The Bidder shall provide a completed W-9 form with this bid
- G. The City plans to award the equipment/project purchase at the **July 25, 2023** Library Board meeting.
- H. All installation work will need to be coordinated with the library director.
- I. If you have any further questions, please contact Bobbi Schoon, at 269-273-8666 or e-mail inquiries to [bschoon@threeriverslibrary.org](mailto:bschoon@threeriverslibrary.org).

## **Bid Form**

The undersigned having familiarized (himself/themselves) with the local conditions affecting the cost of the work and the Contract Documents hereby proposes to perform everything required to be performed and to provide and furnish all labor, materials, necessary tools, equipment, utility and transportation services necessary to perform and complete in a workmanlike manner all work required in accordance with the specifications as prepared by the Three Rivers Public Library, City of Three Rivers, Michigan, for, including Addenda No. \_\_\_\_ issued thereto, the following unit prices:

COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

TELEPHONE \_\_\_\_\_ DATE \_\_\_\_\_

BID AMOUNT (INCLUDING APPLIED DISCOUNTS) \_\_\_\_\_

DISCOUNT AMOUNT \_\_\_\_\_

## **Specifications for Boilers**

### *General*

The Three Rivers Public library anticipates a late summer project to upgrade the boilers in the basement. This is a request for the purchase and installation of new boilers and removal of the old system at the Three Rivers Public Library.

It is the intent of these specifications to describe the boiler needs for our library location.

The below listed specifications and instructions are in no way intended to eliminate any company, vendor, bidder or product from the bid process. It is the sole intent of these specifications and instructions to describe the project that will be the best available fit for the City of Three Rivers and its residents.

## Project Specifications

### Scope of Work

The City of Three Rivers Public Library is requesting proposals from companies who can provide sole source turnkey services including mechanical services, plumbing, piping, controls, energy services, and training for the City of Three Rivers Public Library Team. These services need to be within the divisions of the same company; not subcontracted as services the main mechanical cannot provide. The City of Three Rivers Public Library would prefer an authorized MSCA Green Star certified contractor. The company must staff a minimum of a Certified Professional Engineer (PE) and a LEED Accredited Professional. They may be the same individual. The company must be a Lochinvar Factory Authorized Service and Start Up provider and have current certifications from the factory service school. The company is responsible for all measurements and other details of this proposal. Response to this request for proposal is an indication that the vendor has checked all aspects of this request. The awarded bidder must comply with the applicable Federal, State, and local safety requirements. Prior to initiation of services, the awarded bidder shall provide a copy of their written safety program, which shall include health, safety, and environmental quality for review. The City of Three Rivers Public Library reserves the right to reject any or all bids, in part or in total, for any reason whatsoever. Please read the enclosed instructions carefully and plan your participation in this effort within the guidelines established.

Boilers Description
Supply and Install the following equipment: (2) Floor Mount Fire Tube Boilers <ul style="list-style-type: none"><li>• Demolition of existing hot water heating boilers</li><li>• Demolition of existing steel vent stack in boiler rooms</li><li>• Water piping rework and pump rework</li><li>• Supply and install (2) new boiler packages including:<ul style="list-style-type: none"><li>• 2-new Lochinvar high efficient boilers</li><li>• New PVC venting and intake</li><li>• Gas Piping</li><li>• Labor – Straight Time</li><li>• Start up and commissioning of boilers</li><li>• Facilitate energy rebates from local utility</li><li>• 95% efficiency rating</li><li>• 5-year limited parts warranty</li><li>• Zero clearances to combustibles</li><li>• 10:1 turn down</li><li>• Direct Spark Ignition</li><li>• Stainless Steel Heat Exchanger</li><li>• Smart System Controls</li><li>• ECM variable speed boiler pump</li></ul></li></ul>

## PRICING

- A. Each line item on proposal should clearly list the following information:
  - Location (Building Name)
  - Manufacturer
  - Part Number
  - Description
  - Unit Price
  - Extended Price
  - A proof of the sign proposed
- B. Labor pricing for installation must be listed separate.
- C. Equipment costs should include all mounting hardware, and any other ancillary equipment necessary to mount the equipment.
- D. If applicable, vendor is to specify change fees, freight assurance fees, shipping charges, taxes, surcharges and contingency fees for eligible equipment.
- E. If applicable, vendor is to specify the manufacturer's warranty provided as an integral part of an eligible component without separately identifiable cost.
- F. While price will be the most heavily weighted factor in our evaluation of the bids, the Three Rivers Public Library reserves the right to award the proposal to the best-qualified vendor.

### *Delivery*

Required lead time for orders: \_\_\_\_\_

### *Warranty*

Include any applicable warranty information.