

TYPICAL INTERNAL REVIEW MEETING SCHEDULE

Schedule for application due dates, Internal Review Team meetings, Planning Commission & City Meetings (when necessary)

	Application Due Dates	Internal Review	Planning Commission	City Commission (if/when needed)
JAN.	1st Monday	2nd Friday	4th Monday	1 st or 3 rd Tues. in Feb.
FEB.	1st Monday	2nd Friday	4th Monday	1 st or 3 rd Tues. in Mar.
MAR.	1st Monday	2nd Friday	4th Monday	1 st or 3 rd Tues. in Apr.
APR.	1st Monday	2nd Friday	4th Monday	1 st or 3 rd Tues. in May
MAY	1st Monday	2nd Friday	4th Monday	1 st or 3 rd Tues. in Jun.
JUN.	1st Monday	2nd Friday	4th Monday	1 st or 3 rd Tues. in July
JUL.	1st Monday	2nd Friday	4th Monday	1 st or 3 rd Tues. in Aug.
AUG.	1st Monday	2nd Friday	4th Monday	1 st or 3 rd Tues. in Sept.
SEP.	1st Tuesday	2nd Friday	4th Monday	1 st or 3 rd Tues. in Oct.
OCT.	End of Sept.	2nd Friday	4th Monday	1 st Mon. or 3 rd Tues. in Nov.
NOV.	End of Oct.	2nd Friday	4th Monday	1 st or 3 rd Tues. in Dec.
DEC.	End of Nov.	2nd Friday	Special (TBD)	1 st or 3 rd Tues. in Jan.

All dates are subject to change. Please confirm with City Clerk's office or Community Development office at DPS.

Site Plan application information (incl. review standards) is available online at www.threeriversmi.org/siteplan.

Applicants may request a special meeting but can only be accommodated *if* quorum requirements can be met.