

REQUEST FOR BIDS

CONSERVATION PARK PAVILLION REPLACEMENT

March 2026



Department of Public Services

1015 S Lincoln Avenue

Three Rivers, MI 49093

(269) 273-1845

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Bidding Information

Performance Bids

The City of Three Rivers is committed to the concept of performance bids. All vendors are encouraged to submit bids which conform to the stated specifications, as well as, suggest deviations from the specifications, which in the vendor's opinion would be beneficial to the City in terms of price and performance. The City reserves the right to accept or reject any bid under these terms.

I. Instructions

- A. Bids must be typewritten or clearly printed in ink and signed by a duly-authorized representative of the firm submitting the quote.
- B. No pre-bid meeting will be held for this project.
- C. Bids must be submitted in sealed envelopes, clearly marked on the outside, "**Bids for Conservation Park Pavillion Replacement**".
- D. Bids will be received by the Office of the City Clerk, City Hall, 333 West Michigan Avenue, Three Rivers, Michigan, 49093, until **2:00 p.m. local time, Thursday, March 26, 2026**. All bids will be date stamped and time marked when received.
- E. Faxed or emailed bids shall not be accepted.
- F. If you received this document from our website, please e-mail your contact information to aroht@threeriversmi.org so we can place you on the bidders list for addenda.

II. Conditions Applicable to Bids

- A. Applicable Laws: The Ordinances and Charter of the City and laws of the State of Michigan concerning competitive bidding, contracts and purchases will be employed.
- B. Taxes: The City of Three Rivers is generally exempt from Federal Excise and Michigan State Sales Tax. Prices should not include tax.
- C. If the bidder elects to deviate from the specifications stated, all exceptions or other changes must be clearly noted.
- D. The City reserves the right to reject any and all bids, waive informalities or defects in bids, or accept such bids as it shall deem to be in the best interest of the City of Three Rivers.
- E. The City does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.
- F. The Contractor shall provide proof of Liability and Workman's Compensation Insurance and a completed W-9 form prior to award.
- G. The successful bidder shall provide the City with a copy of their liability insurance policy in the amount of \$2,000,000 (Two million Dollars) which names the City of Three Rivers as second insured.
- H. Anticipated award is at the **April 7, 2026** Commission meeting. Final completion of this project shall be no later than **June 15, 2026**.

III. General

References

All materials and installation shall follow all current building standards. All required permits are the responsibility of the contractor and shall be included in the bid price.

Scope

Remove and replace the existing roof including all materials and trusses. Reinforce any damaged upright posts.

Measurement and Payment

The measurements which shall be used for payment are listed on the included bid form.

Pricing shall include removal of all exiting materials and securing all necessary permits.

Traffic Control

The building is located in the same park as the canoe and kayak livery. This business is busy into early fall and starts up again in early spring. Construction vehicles shall utilize the spaces closest to the picnic pavilion so they don't impact the business traffic.

This is a public space open to the general public. Contractor is responsible for securing the construction site with that cost being included in the bid.

Timing Limitations

The June 15, 2026 completion date shall be met or exceeded (completed on or before that date) or noted on the bid sheet as an updated completion date.

The parks are closed from dusk to dawn, and normal construction hours for City projects are 7 am to 7 pm Monday thru Saturday. Work is permitted to take place during park's open hours.

Specifications

The details listed below are the complete scope of work for this project.

Contractor is responsible for obtaining all necessary permits. Contractor is also responsible for disposing of all materials.

Pavillion Roof Replacement

- Remove and replace trusses 4/12 slope
- Reinforce, pin together, and repaint upright posts
- R&R siding .019" metal
- Remove and replace roofing material including hip/ridge cap, ice & water barrier, roofing felt 15 lb Owens Corning® TruDefinition® Duration® Chateau Green Architectural Roofing Shingles (32.8 sq. ft.) or approved equal
- Remove and replace ½" plywood sheathing
- Remove and replace fascia 1" x 6" #1 pine, including painting
- Remove and replace drip edge

Bid Form

The undersigned having familiarized (himself/themselves) with the local conditions affecting the cost of the work and the Contract Documents hereby proposes to perform all work, furnish all labor, materials, necessary tools, equipment, utility and transportation services necessary to complete in a workmanlike manner everything required for project in accordance with the specifications as prepared by the Department of Public Services, City of Three Rivers, Michigan, for, including Addenda No. ____ issued thereto, the following unit prices:

COMPANY _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

NAME _____ TITLE _____

TELEPHONE _____ DATE _____

EMAIL _____

Conservation Park Roof Pavillion Replacement

Item No.	Item Description	Quantity	Unit	Total Price
1	Pavillion roof replacement	1	LS	

Provide an alternative completion date if June 15, 2026 is not feasible for your schedule _____