

REQUEST FOR BIDS

CEMETERY CHAPEL COLUMN REPLACEMENT

April 2026



Department of Public Services

1015 S Lincoln Avenue

Three Rivers, MI 49093

(269) 273-1845

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Bidding Information

Performance Bids

The City of Three Rivers is committed to the concept of performance bids. All vendors are encouraged to submit bids which conform to the stated specifications, as well as, suggest deviations from the specifications, which in the vendor's opinion would be beneficial to the City in terms of price and performance. The City reserves the right to accept or reject any bid under these terms.

I. Instructions

- A. Bids must be typewritten or clearly printed in ink and signed by a duly-authorized representative of the firm submitting the quote.
- B. No pre-bid meeting will be held for this project.
- C. Bids must be submitted in sealed envelopes, clearly marked on the outside, "**Bids for Chapel Column Replacement**".
- D. Bids will be received by the Office of the City Clerk, City Hall, 333 West Michigan Avenue, Three Rivers, Michigan, 49093, until **2:00 p.m. local time, Thursday, May 21, 2026**. All bids will be date stamped and time marked when received.
- E. Faxed or emailed bids shall not be accepted.
- F. If you received this document from our website, please e-mail your contact information to aroth@threeriversmi.org so we can place you on the bidders list for addenda.

II. Conditions Applicable to Bids

- A. Applicable Laws: The Ordinances and Charter of the City and laws of the State of Michigan concerning competitive bidding, contracts and purchases will be employed.
- B. Taxes: The City of Three Rivers is generally exempt from Federal Excise and Michigan State Sales Tax. Prices should not include tax.
- C. If the bidder elects to deviate from the specifications stated, all exceptions or other changes must be clearly noted.
- D. The City reserves the right to reject any and all bids, waive informalities or defects in bids, or accept such bids as it shall deem to be in the best interest of the City of Three Rivers.
- E. The City does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.
- F. The Contractor shall provide proof of Liability and Workman's Compensation Insurance and a completed W-9 form prior to award.
- G. The successful bidder shall provide the City with a copy of their liability insurance policy in the amount of \$2,000,000 (Two million Dollars) which names the City of Three Rivers as second insured.
- H. Anticipated award is at the **June 2, 2026** Commission meeting. Final completion of this project shall be no later than **October 31, 2026**.

III. General

References

All materials and installation shall follow all current building standards. All required permits are the responsibility of the contractor and shall be included in the bid price.

Scope

Remove and replace the existing columns on the historic chapel by shoring the gabled roof section, then replacing the columns. Due to the age of the columns, bidder shall assume the paint on the columns contains lead and proper precautions shall be taken during removal and disposal of the existing columns.

Measurement and Payment

The measurements which shall be used for payment are listed on the included bid form.

Pricing shall include offsite removal of all exiting materials and securing all necessary permits.

Traffic Control

The building is located within Riverside Cemetery. Construction vehicles shall utilize the spaces closest to the chapel so they don't impact those visiting the cemetery. Since this is still an active cemetery, contractor shall pause work as needed for any burials adjacent to the chapel. Those areas typically include the veterans section along with section Z.

This is a public space open to the general public. Contractor is responsible for securing the construction site with that cost being included in the bid.

Timing Limitations

The October 31, 2026 completion date shall be met or exceeded (completed on or before that date).

The cemetery is closed from dusk to dawn, and normal construction hours for City projects are 7 am to 7 pm Monday thru Saturday. Work is permitted to take place during cemetery's open hours while respecting the need to pause during burial services near the chapel.

Specifications

The details listed below are the complete scope of work for this project.

Contractor is responsible for obtaining all necessary permits. Contractor is also responsible for offsite disposal of all materials.

Column Replacements

The original columns are 12 ft. 6 in. high 16 in. diameter at the base with a slight taper. The current columns were constructed of hardwood and are double-tapered slats. Many individual boards were assembled around circular bases and insets to hold them together. The upper capitals of the columns are in adequate condition excluding the eastern most column which has holes and is now housing birds. The replacement of all four (4) columns is necessary for the longevity of the roof support.

Shoring: Construct scaffolding on the building side of the columns and install beams to support the weight of the portico roof. Slight uplifting pressure shall be applied to remove the columns with ease.

Column Replacement: The columns shall be removed and replaced one at a time during the shoring.

The base bid is for custom wooden columns with a bid alternative for fiberglass FRP. The columns shall support up to 20,000 lbs. structurally with proper installation and accept primer and paint. The appearance shall mimic the existing columns.

Capitals and Base Plates: Replace the base plates and repair any damage from rot and bird infestation in the decorative capitals.

Priming and Painting: The columns, new base plates, and the capitals shall be primed, and two coats of exterior grade paint will be applied.

Bid Form

The undersigned having familiarized (himself/themselves) with the local conditions affecting the cost of the work and the Contract Documents hereby proposes to perform all work, furnish all labor, materials, necessary tools, equipment, utility and transportation services necessary to complete in a workmanlike manner everything required for project in accordance with the specifications as prepared by the Department of Public Services, City of Three Rivers, Michigan, for, including Addenda No. ____ issued thereto, the following unit prices:

COMPANY _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

NAME _____ TITLE _____

SIGNATURE _____ DATE _____

TELEPHONE _____ EMAIL _____

Chapel Column Replacement - Base bid

Item No.	Item Description	Quantity	Unit	Total Price
1	Column chapel replacement with custom hardwood columns	1	LS	

Chapel Column Replacement - Bid alternative

Item No.	Item Description	Quantity	Unit	Total Price
1	Addition to or deduction from base bid for FRP columns	1	LS	