

REQUEST FOR BIDS

Amphitheater Sound & Lighting System



Three Rivers DDA

57 N. Main Street

Three Rivers, MI 49093

(269) 535-5145

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Bidding Information

Performance Bids

The City of Three Rivers is committed to the concept of performance bids. All vendors are encouraged to submit bids which conform to the stated specifications, as well as, suggest deviations from the specifications, which in the vendor's opinion would be beneficial to the City in terms of price and performance. The City reserves the right to accept or reject any bid under these terms.

I. Instructions

- A. Bids must be typewritten or clearly printed in ink and signed by a duly-authorized representative of the firm submitting the quote.
- B. Bids must be submitted in sealed envelopes, clearly marked on the outside, **"Bids for Amphitheater Sound & Lighting System to 333 W. Michigan Avenue, Three Rivers, MI 49093"**.
- C. Bids will be received by the Office of the City Clerk, City Hall, 333 West Michigan Avenue, Three Rivers, Michigan, 49093, until **2:00 p.m. local time, Thursday, May 7th, 2026**. All bids will be date stamped and time marked when received.
- D. Faxed or emailed bids shall not be accepted.
- E. If you received this document from our website, please fax your contact information to 269-273-1042 so we can place you on the bidders list for addenda.

II. Conditions Applicable to Bids

- A. Applicable Laws: The Ordinances and Charter of the City and laws of the State of Michigan concerning competitive bidding, contracts and purchases will be employed.
- B. Taxes: The City of Three Rivers is generally exempt from Federal Excise and Michigan State Sales Tax. Prices should not include tax.
- C. If the bidder elects to deviate from the specifications stated, all exceptions or other changes must be clearly noted.
- D. The City reserves the right to reject any and all bids, waive informalities or defects in bids, or accept such bids as it shall deem to be in the best interest of the City of Three Rivers.
- E. The City does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.
- F. The Bidder shall provide a completed W-9 form with this bid
- G. The City plans to award the contract at the **June 2026** DDA Board meeting.
- H. All installation work will need to be coordinated with remodeling completion and the library reopening date.
- I. If you have any further questions, please contact Angela Metty, at 269-535-5145 or e-mail inquiries to trdda@threeriversmi.org.

Bid Form

The undersigned having familiarized (himself/themselves) with the local conditions affecting the cost of the work and the Contract Documents hereby proposes to perform everything required to be performed and to provide and furnish all labor, materials, necessary tools, equipment, utility and transportation services necessary to perform and complete in a workmanlike manner all work required in accordance with the specifications as prepared by the Three Rivers Downtown Development Authority, City of Three Rivers, Michigan.

COMPANY _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

SIGNATURE _____ TITLE _____

TELEPHONE _____ DATE _____

BID AMOUNT (INCLUDING APPLIED DISCOUNTS) _____

DISCOUNT AMOUNT _____

Specifications

General

The Three Rivers Downtown Development Authority (DDA) is requesting sealed bids for the procurement and installation of a complete sound and lighting system for an outdoor amphitheater located at 57 N Main St, Three Rivers, MI.

To ensure consistent and comparable bids, vendors must base their proposals on the attached system specification or provide equivalent equipment that meets or exceeds the listed specifications.

The below listed specifications and instructions are in no way intended to eliminate any company, vendor, bidder or product from the bid process. It is the sole intent of these specifications and instructions to describe the moving services that will be the best available to the City of Three Rivers and its residents.

Scope of Work

General Description
<p>The project includes the supply, delivery, and (if applicable) installation of a complete audio and lighting system, including but not limited to:</p> <ol style="list-style-type: none">1. Audio Mixing & Control<ul style="list-style-type: none">• 38-channel digital mixer (Allen & Heath Qu-5 or equivalent)• 16x8 digital stage box• Wireless networking/router for system control2. Main Sound System (FOH)<ul style="list-style-type: none">• (2) Full-range powered loudspeakers (Bose F1 Model 812 or equivalent)• (2) Powered subwoofers (Bose F1 Sub or equivalent)3. Monitoring System<ul style="list-style-type: none">• (4) 12" active floor monitors (Electro-Voice PXM-12MP or equivalent)4. Equipment Rack & Power<ul style="list-style-type: none">• Rolling rack case (12U minimum)• Power conditioner• Rack drawers and mounting hardware5. Microphones<ul style="list-style-type: none">• Wireless handheld microphone system (Shure SLXD Beta 58 or equivalent)• (2) Choir/overhead microphones with stands• (3) Wired vocal microphones (Shure SM58 or equivalent)6. Lighting System<ul style="list-style-type: none">• Lighting control interface• (2) LED bar lighting systems• (5) LED wash/bar fixtures• All required DMX cabling and termination7. Cabling & Accessories<ul style="list-style-type: none">• XLR cables (various lengths)• Ethernet/Cat5e cabling• DMX lighting cables• Instrument and patch cables8. Cases & Protection<ul style="list-style-type: none">• Mixer case and dust cover• Speaker bags and covers• Lighting transport bags
Installation Description
N/A

PRICING

- The proposal should clearly list the following information:
 - Company Name and Location
 - Itemized pricing matching the categories above
 - Total Project Price
- Labor pricing for installation must be listed separate.

- C. Equipment costs should include all mounting hardware, and any other ancillary equipment necessary to mount the equipment.
- D. If applicable, vendor is to specify change fees, freight assurance fees, shipping charges, taxes, surcharges and contingency fees for eligible equipment.
- E. If applicable, vendor is to specify the manufacturer's warranty provided as an integral part of an eligible component without separately identifiable cost.
- F. While price will be the most heavily weighted factor in our evaluation of the bids, the Three Rivers DDA reserves the right to award the proposal to the best-qualified vendor.

Scheduling

Required lead time for orders:

Warranty

Include any applicable warranty information.